

Volunteers

Volunteers regularly help with educational visits. They have provided references but are not DBS checked and are not first aiders. Volunteers will help where they can but please direct any questions to the members of staff.

Photograph consent

We would like to be able to use photographs from your school trip for publicity purposes. It would be great if you could obtain permission on our behalf for a couple of photos from your trip.

Cost

School children receive a reduced entry rate to the exhibition of £3 per child. Carers are free, as are staff required for safety ratios. Additional adults cost £5 per person.

We also charge £3 per child for our activities programme. Please note there is a minimum half day charge of £100 and full day charge of £150. Payment can be made on the day or we can issue an invoice.

If you would like us to come to you there is a charge of £150 for a half day or £250 for a full day.

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SEATON JURASSIC



Educational Visits Guide

Guidance for group leaders

Seaton Jurassic offers opportunities for young people to confidently and safely explore the natural world from the past to the present day.

A visit with us aims to broaden children's knowledge, understanding and respect for their natural environment. You can find out more about the activities on offer via our website www.seatonjurassic.org/plan-your-adventure/schools.

This guide will provide you with information to help you plan your visit. If you have any additional questions please email info@seatonjurassic.org or ring **01297 300390** and we will endeavour to help you.

Planning your trip

When planning your trip you will receive a copy of our booking form. Please use this to provide us with as much information as possible about your objectives for your visit, the abilities and needs of your group and any other relevant information to help us plan. Your tutor will then contact you to create your programme for the day.

As the group leader or organiser, on the visit there are a number of ways you can help us make sure your visit is safe and fun for everyone involved.

We ask you to please:

1. Retain responsibility for the behaviour of the young people at all times and ensure supervising staff are competent and confident in managing groups.
2. Ensure the correct ratio of staff to pupils in line with Devon County Council guidelines. We reserve the right to cancel a visit if ratios are not sufficient.
3. Ensure all adults are aware of the planned activities, emergency procedures and risk assessment for the visit.

4. Seek all relevant permissions from parents relating to the trip and be aware and responsible for any medical conditions or accessibility issues.
5. Contact us if there are any changes or alterations to your plans. *
6. Ensure young people are correctly dressed for the weather conditions.

* 50% booking fee applies for cancellation 14 days in advance, 80% for 48 hrs in advance and 100% on the day. We will endeavour to rebook your visit if possible at our discretion.

Facilities

Seaton Jurassic has on site hand-washing, toilets (including easy access toilets), a classroom that we can book for your group on request at no extra charge, a large café area and garden. Bags can be stored in the classroom.

The rocky shore has no such facilities but is a short walk from the centre.

Coaches can park in the coach car park nearby. There is a traffic light controlled crossing to walk the very short distance to the centre.

If you wish to drive to Seaton Hole for rock pooling please make these arrangements with your driver, otherwise we will walk to Axmouth Harbour area.

Health and Safety

All our sites and activities are risk assessed. You are required to comply with your own school and County Council's guidelines for health and safety. We encourage you to visit beforehand and will provide free access for this purpose to the designated lead teachers. A copy of our risk assessment is available on request.

All Seaton Jurassic staff are trained First Aiders. Please ask them for assistance should you need any.

We recommend:

1. All cuts and grazes are covered with a waterproof plaster. This is essential for water based activities.
2. Footwear and clothing are suitable for the planned activities and weather conditions. For rock pooling this means footwear which is either waterproof or can get wet. The ground on the shore can be slippery and is uneven.

Seaton Jurassic has full public liability and employer's liability insurance.

Evaluation

We are keen that we offer the best service possible and that we meet your planned learning themes. We will email you an online evaluation form on your return to school which we would be grateful if you would complete. We also welcome any feedback from the pupils themselves.



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